



# Tarrant County

## NAMI TC Board of Directors – Meeting October 6, 2015

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**ATTENDANCE:** The meeting was called to order at 6:05 p.m. at the MHA office in the Alfred Saenz Conference Room.  
**Present:** Sherry Fairchild, Jennifer Nunley, Ed Guthrie, Scott Collins, Ruth Collins, Donna Correa, Rachel Lubke, Jerri Escobedo and Elle Valderas  
**Absent:**, Walter Taylor, Vivian Siao, Brandon Alexander,  
**Quorum:** Met  
**Staff:** Sue Adams, Julia Webb  
**Guests:** None

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**WELCOME:** Sherry Fairchild welcomed the board and provided time for members to share any news they would like to share.

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**MINUTES:** September 2015 minutes were distributed at the meeting. A motion was made by Ed Guthrie to accept the minutes. A second was made by Scott Collins. The minutes were approved 8-0-0

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**TREASURER'S REPORT:** Brandon Alexander presented the treasurer's report via video conference. Brandon reviewed the accounts and expenses for the month of September.

Regarding the AT&T bill, Julia's cell had not been set up on autopay which resulted in missed payments. The bill is now set up to be paid automatically which will eliminate the late payments.

While trying to obtain direct deposit for staff, Brandon discovered that the taxes for Sue had not been paid. Brandon has contacted the IRS personnel and has paid the bills in arrears. The third quarter taxes will be coming due soon.

The board approved donating \$2,000 for the Peppers and Piñatas fundraiser. Brandon requested that Ed or Sherry make out a check in his absence. Ed will prepare the check. In addition, board members were asked to check their schedules as there will be seats for 10 people at the table. The event is to be held on October 13.

NAMI has received the September statement for the mutual fund. Brandon is scheduled to meet with NAMI's advisor, Andy Sullivan, to ensure he understands everything in the report. The balance has decreased from \$150,000 to \$144,000. Jerri requested to know if Andy is a fiduciary and whether the funds are low cost funds. Elle requested a fund breakdown. Brandon is to provide the information.

Julia requested the account number which will be used to deposit the funds from NAMI National as they are ready to send the first check.

Brandon and Sue have been through QuickBooks training and have been retroactively entering everything. All will be entered and NAMI-TC will be ready for an audit in the beginning of 2016.

Direct deposit for staff checks can now be set up. Brandon will contact Julia and Sue to obtain the information needed.

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**OLD ITEMS:** Eleven applications were received for scholarships to attend the state conference. The board had previously approved 10 scholarships to attend Saturday at the conference. Sherry has received approval to use the MHA van to transport peers. Sherry will contact the applicants to determine their continued availability for that date.

Visitor's lists will be sent to Donna to make follow-up calls.

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**NEW ITEMS:** Donna Correa mentioned that Kim Parker wanted to start a support group in Granbury. It was proposed that a Peer-to-Peer be held in the area to help increase interest in the support group.

Field Ledford was appointed to chair the nominating committee for next year's board members. Ed Guthrie will serve as the board appointee. The board needs to assign a general member at large from the membership. The committee needs to meet, recruit new members, perform any interviews, and announce the slate at the November general meeting to allow for a vote at the December meeting.

The Holiday party is scheduled for December 17, 2015. There was a desire to move the meeting to a Friday night; however, Sue reviewed available dates with University Christian Church and all Friday nights were already booked. Sherry would like a committee to work on securing entertainment for the Holiday party.

Sherry is meeting with Arlington Heights United Methodist Church to move locations for the general meeting. The church is also interested in providing a food truck for the Walk next year. Brochures will not be printed until afterwards in case a move is feasible.

A discussion was held regarding holding an event in May for Mental Health Month. NAMI-TC might be able to team up with MHA to host an event. Board members are encouraged to think of event ideas.

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**MONTHLY MEETING** Oct 15<sup>th</sup>: Glenn Wood  
**PROGRAM TOPICS:** Nov 19<sup>th</sup>: Thanksgiving and State Conference reports  
Dec 17<sup>th</sup>: Holiday Party

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**BOARD** Newsletter: No report.

**COMMITTEES:** Technology: No report.

Benevolence: A request was made by Daniel and Nichole Mack who are in serious financial hardship. They made a request for \$1090 or any part thereof. They are also making an appeal to their church. A motion was made by Ed Guthrie to provide half of the requested funds. A second was made by Rachel. Vote passed 8-0-0.

Membership: No report.

Hospitality: Jerri will be away for the October general meeting. It was requested that board members fill in to help with the meal preparation. A sign up sheet was passed for food at the meeting.

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**NAMIWALK  
MANAGER:**

To date, NAMI Tarrant County has raised 65% of its goal. There are additional monies yet to be verified and entered into the total. The website closes on December 3, 2015. Additional donations may be made up to that time.

The third place gift was donated back to NAMI and will be used at the November 5<sup>th</sup> volunteer event.

A preliminary count of 350 attendees was given. The count did not count volunteers or board members.

Julia requested approval for a storage unit to hold the NAMIWalks materials which are currently stored in her garage. A discussion was held regarding whether the materials needed to be held in a climate-controlled unit. Scott made a motion to approve the storage facility. Ed seconded the motion. Vote: 8-0-0.

Julia requested confirmation as to whether her contract would be renewed by January 6, 2016. She would like to continue as NAMIWalk Manger. Her current contract ends December 31, 2015.

The Volunteer and Sponsor Appreciation Dinner will be held November 5, 2015. Food is to be donated and Julia will use the gift cards received from Whole Foods to purchase the desserts.

The DJ did not show up on the day of the Walk. The company through which the DJ was hired will make it up to NAMI-TC with promotion and marketing next year.

A discussion was held regarding items for next year's Walk. The Texas Men's Choir would like to perform for next year's event as does the Junior Cadet Core. NAMI-TC should consider adding timed runs to the Walk to increase the attendance. This would need to be coordinated with the national office. A discussion was held whether to remain at Pavilion 1 used this year or return to the pavilion used in previous years. Pavilion 1 had an attractive setting and vendors were highly visible compared with the other pavilion. Pavilion 1 is located far from the main parking area and requires the shuttling of participants. Discussion was tabled.

The piano concert at the Ledford's church cannot be scheduled. The rock group would still like to hold a benefit for NAMI-TC. Alpha Kappa Alpha is still interested in holding an auction to benefit NAMI-TC. Details are to come.

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**EDUCATION:**

Family-to-Family and Peer-to-Peer classes will began in September in Fort Worth. Twelve people are signed up with 10 attendees in the Peer-to-Peer class. About 16 people have been attending the Family-to-Family class.

A Peer-to-Peer will begin in Weatherford on October 19, 2015.

Sherry and Ed met with personnel at JPS. JPS would like to start a family support group at the hospital and would like to liaison with NAMI in this endeavor. Elle and Sherry volunteered to be the liaisons.

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**ADVOCACY/  
LEGISLATIVE  
REPORT:**

Elle was able to speak with local policy makers who wish NAMI to keep them informed on pertinent topics.

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**MEMBERSHIP:**

Four new/renewals through NTC; three online new/renewals

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**OPPORTUNITIES:** On October 7, Julia and Rachel will make a presentation to the Minority Leaders Luncheon along with Charles Valenzuela and Rosanne Holland. Julia will attend the ribbon cutting at the Southside Bank as part of the Fort Worth Chamber of Commerce.  
Congregation Beth Israel would like speakers for October 28 in Colleyville. Rachel and Elle will present.

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**TABLED ITEMS:** Pavilion for next year's Walk  
New location for monthly meetings  
Brochure reprinting  
Board retreat

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**ADJOURNMENT:** Meeting was adjourned at 7:35 pm. Next regular meeting is on November 10, 2015.

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Respectively submitted,

Ruth Collins, Secretary